

Climate Strategies is looking for someone new to join our team!

Are you looking for an opportunity to:

- Manage impactful research projects?
- Facilitate events in Europe and around the world?
- Engage and build relationships with a top-class researchers and policymakers?
- Further your knowledge of climate change and international policy?

If this sounds like you, we want to hear from you!

About us

Climate Strategies is an independent, not-for-profit organisation that aims to improve policy in the fields of climate change, energy and sustainable development by bridging the gap between decision-makers and researchers across Europe and internationally. We deliver this mission through three roles: 1) Inspirer, where we identify and test with stakeholders, funders and researchers new research topics, preferably multi-disciplinary and always with potential policy leverage; 2) Convener, where we find suitable and fundable topics for projects, conferences and other events where researchers and policy-makers can come together; 3) Translator, where we interpret and publicly communicate research outputs so that they can be used by policy makers, business stakeholders and civil society. We aim to bridge the gap between academia and policy-influencing stakeholders by inspiring, convening and translating our research work.

What we are looking for

Our small secretariat is looking for a person who is efficient and detail-conscious in their work, and who is a team player (also with virtual teams) that is also able to work effectively on their own.

An ideal candidate will have experience of **project delivery and administration** (research-based projects desirable), **event organisation**, use of **various communication platforms** (websites, professional social media etc.) and familiarity with **current climate policy context**.

In return, we offer:

- The opportunity to **shape research projects** and **catalyse their application** to real life policy debates in the fields of climate change, energy and sustainable development;
- Interactions with, and ability to influence, a wide range of topics, people and geographies;
- A **full-time position** with competitive salary (£20,000 – £35,000, depending on experience) and various benefits.

A successful candidate should typically have between two and eight years of professional experience. The job would be based at our offices in Central London. Interested candidates should send their CV and cover letter (max. 2 pages) to admin@climatestrategies.org by **October 21st 2018 (midnight)**.

Please note you must have a legal right to live and work in the UK.